



St. Mary's Primary School Newsletter

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Date: 13th February, 2025

Newsletter No: 1

Term: 1 - Week: 2

School Notices

Yard Supervision:

Morning: 8:30 - 8:55am
Afternoon: 3:20 - 3:35pm

Bell Times:

School Begins 8:55am
Recess: 11:10-11:30am
Lunch: 1:30 - 2:20pm
Finish: 3:20pm

Student Absences:

Please phone the office by 9:00am if your child will not be at school on 57 521808.

Or mark absence on PAM.



TERM 1 2025

28th January 2025

Staff Return

4th April 2025

TERM 2

28th April 2025

4th July 2025

TERM 3

21st July 2025

19th September 2025

TERM 4

6th October 2025

16th December 2025

Students Last Day

19th December 2025

Staff Last Day

MASS TIMES

Myrtleford

Saturday @ 6:00pm

Sunday @ 9:00am

Bright

Sunday @ 11:00am

St Patricks Whorouly

Last Sunday of the

Month @ 5:00pm



Click on the link

PILGRIMS OF HOPE 2025 THE JUBILEE PRAYER

Father in heaven,

may the faith you have given us in your son, Jesus Christ, our brother, and the flame of charity enkindled in our hearts by the Holy Spirit, reawaken in us the blessed hope for the coming of your Kingdom.

May your grace transform us into tireless cultivators of the seeds of the Gospel.

May those seeds transform from within both humanity and the whole cosmos in the sure expectation of a new heaven and a new earth, when, with the powers of Evil vanquished, your glory will shine eternally. May the grace of the Jubilee reawaken in us, Pilgrims of Hope, a yearning for the treasures of heaven.

May that same grace spread the joy and peace of our Redeemer throughout the earth.

To you our God, eternally blessed, be glory and praise for ever.

Amen



Welcome to the 2025 school year! I am both excited and honoured to step into the role of Principal at St Mary's Primary School following Kitty Hancock. Kitty's unwavering focus on the students at the heart of every decision has fostered significant growth in our school community, and I am committed to continuing this important work. I am eager to collaborate with our outstanding teachers and staff to ensure that this momentum of growth continues in the year ahead. It was a joy to meet so many of the students and families in the playground last Thursday and Friday, and I look forward to deepening my connections with the St Mary's community throughout the year.

Last week, we celebrated the beginning of the educational journey for our 22 Foundation students and their families, as well as welcoming new students in other year levels. The Year 6 students were excited to meet their Foundation buddies, offering support to help make their transition into school life as smooth as possible. I would also like to acknowledge the dedication and skill of Miss Carolyn Deith and Mrs Sonia Rinaldo in the Foundation classroom, who ensured that the first day went off without a hitch.

This year is a special Jubilee year, a "holy year" in the life of the Church, celebrated once every 25 years. The official prayer for this Jubilee, "Pilgrims of Hope," calls on us to embrace faith, charity, and hope in anticipation of God's Kingdom. It invites transformation, grace, and the nurturing of the Gospel's seeds in our hearts, while seeking the intercession of the Blessed Mary throughout the year.

We also celebrated the launch of *Magnify Sandhurst*, an exciting new Learning and Teaching initiative across the Sandhurst Diocese. St Mary's marked the occasion with a staff morning tea, featuring our very own "Magnify cake." This initiative aims to enhance our educators' professional skills through evidence-based learning and collaboration, ensuring that every student experience significant growth. *Magnify Sandhurst* will build on the great strides we have made in recent years and further strengthen the incredible school improvement journey we've embarked upon.



As I begin my second week as Principal, I encourage you to come and introduce yourself to me in the playground. I'm continuing to work towards my goal of learning all the students' names by Easter, and I would love the opportunity to meet as many of you as possible.

God Bless,
Andrea

St Mary's Primary is committed to students experiencing a sense of inclusion that is respectful of their giftedness, abilities, culture and contexts. Our student's experience learning and teaching in a child safe environment that is engaging and liberating.

MOBILE PHONES AND SMARTWATCHES

At the end of 2024, Catholic Education Sandhurst issued an updated policy regarding mobile phones and smartwatches. To support the implementation of this policy, those student with mobile phones will continue to hand in their device at the office before school and collect their it at the end of the day.

The main change outlined in the policy is the inclusion of smartwatches. Students can wear the watches but will need to disable the device during the school day. If a student doesn't follow this direction, they will be asked to hand the device into the office for the remainder of the day and parent/carers will be contacted.

To read the updated policy click on the below link. (There will also be an attached policy with the newsletter email.)

[CES Ltd Student Use of Personal Devices Policy](#)

REDUCED FEES FOR HEALTHCARE CARD HOLDERS (CSEF FUNDING)

Families holding healthcare cards are encouraged to complete the CSEF form to access the fee support payment for 2025. The form is attached at the end of this newsletter. Please complete and return to the office. If you need more information regarding this please call or come and see Rachael in the office.

PARENT TEACHER INTERVIEWS

Parent/Teacher Interviews are being held on Tuesday 25th February and Wednesday 26th February. We encourage you to participate and take this opportunity to get to know your child's teacher. A letter will come home tomorrow with all the details.

WHOOPING COUGH

There has been a rise in the number of reports of Whooping Cough cases in the Alpine region. To ensure the St Mary's community remain safe we encourage that you read the information on the attached flyer at the back of the newsletter. We would also encourage any symptomatic students are taken to the GP for testing and kept home until results are returned.

EXTREME HEAT

We will continue to follow the extreme heat timetable. We will monitor the weather conditions daily, to determine if it is safe for children and staff to be outside at the second break.



Extreme Heat Timetable					
	Monday	Tuesday	Wednesday	Thursday	Friday
9:10:00	Morning Block	Morning Block	Morning Block	Morning Block	Morning Block
10:11:00					
11:11:50	Lunch	Lunch	Lunch	Lunch	Lunch
11:50-12:50	Middle Block	Middle Block	Middle Block	Middle Block	Middle Block
12:50-13:20	Recess	Recess	Recess	Recess	Recess
13:20-14:20	Afternoon Block	Afternoon Block	Afternoon Block	Afternoon Block	Afternoon Block
14:20-15:50					

BIRTHDAYS

At St Mary's when your child has a birthday they can wear casual clothes for the day. If their birthday falls on a weekend or school holidays, they can wear it on the first day back at school. They also get a birthday card presented to them at our fortnightly assemblies. Families are welcome to come along to our Assemblies.

Why attendance matters

When your child misses school they miss important opportunities to:

- Learn
- Make friends
- Build skills through fun

Days missed = years lost

A day here and there doesn't seem like much, but...

When your child misses just...	they miss weeks per year	and years over their school life
1 day per fortnight	4 weeks	Over 1 year missed
1 day per week	8 weeks	Over 2.5 years missed

SIGNING YOUR CHILD IN & OUT & LATE TO SCHOOL PROCESS

All Children who arrive at school after 8:55am or leave school before 3:20pm MUST be signed in/out at the office. If for any reason, you need to take your child out of school during school hours, please come to the office to sign your child out.

STUDENT ABSENCES

If your child is absent from school for any reason, it is vital that you notify the school prior to 9am, giving the reason for the absence (e.g. If your child is sick, attending an appointment, family holiday etc). This can be done via a few ways:

- Mark absence on PAM.
- Send a note with your child on their return to school, or beforehand if you know in advance
- School answering machine is on out of hours, so you can leave a message on 57521808

SCHOOL NEWS

ST MARY'S NEWSLETTER

Our fortnightly newsletter is available on:

- St Mary's Team App
- Via e-mail
- Hard copy on request
- St Mary's Website at <https://www.smmyrleford.catholic.edu.au/>

Please let Lucia Southern know if you are not receiving the newsletter via email. (southern@smmyrleford.catholic.edu.au)

If you have not downloaded Team App please follow the instructions below. This is what we use to communicate with families.

SCHOOL APP

The school Team App allows us to inform parents about events that are happening in our school and to send reminders to families about upcoming excursions or notes required to be returned to school.

Follow the steps below to access St. Mary's Team App:

- 1 - Download Team App (<http://teamapp.com/app>).
- 2 - Launch Team App and search for St Mary's Primary School.
- 3 - Sign-up to Team App. You'll be sent an email to confirm your registration.
- 4 - Search for St Mary's Primary School and request access to group(s) that apply to you.

DATES TO REMEMBER

FEBRUARY

Tuesday 11 th	Opening School Mass 9:30am St Mary's
Wednesday 12 th	Foundation Rest Day
Wednesday 19 th	Foundation Rest Day
Tuesday 25 th	Parent Teacher Interviews 3:40pm – 6:00pm
Wednesday 26 th	Parent Teacher Interviews 3:40pm – 6:00pm
Wednesday 26 th	Foundation Rest Day

MARCH

Tuesday 4 th	Shrove Tuesday/Pancake Breakfast
Wednesday 5 th	Foundation Rest Day
Wednesday 5 th	Ash Wednesday Mass 9am St Mary's Church
Monday 10 th	Labour Day Public Holiday
Tuesday 18 th	School Advisory Council Meeting 6pm
Tuesday 25 th	Athletics Day
Wednesday 26 th	School Photos

APRIL

Tuesday 2 nd	PUPIL FREE DAY – (Staff Professional Learning Day Wangaratta)
Professional	Last Day Term 1
Monday 21 st	Easter Monday Public Holiday
Tuesday 22 nd to Thursday 24 th	Staff Professional Learning Days - PUPIL FREE DAYS
Friday 25 th	Anzac Day Public Holiday
Monday 28 th	Start Term 2



CATHOLIC IDENTITY NEWS



OPENING SCHOOL YEAR MASS FOR 2025

On Tuesday February 11th at 9:30am, the whole school will celebrate the start of the school year with our Opening School Year Mass. The Mass is a lovely way to start the school year, and we invite families to attend if they are able.

SHROVE TUESDAY/PANCAKE TUESDAY

We will be having our annual 'St Mary's Pancake Breakfast' for Shrove Tuesday on March 4th from 8:15am- 8:45am. This special breakfast is also the launch of Project Compassion at our school. Families are invited to come and join us for a delicious breakfast to start the day. Pancakes can be purchased for a gold coin donation. All money raised from the gold coin donation will be collected for Project Compassion. More information about Project Compassion will be in the next newsletter.

ASH WEDNESDAY MASS

We will be having our Ash Wednesday Mass on Wednesday March 5th at 9:00am. This is a Parish, Mass and St Mary's students will be joined by students from Marian College and the Parish community. All families are welcome to attend this important mass for the start of Lent.

Jo-Anne Bennett (Catholic Identity Leader)



JUNIOR NEWS

The JLC students have started the 2025 school year with a huge amount of enthusiasm and positive attitudes. All students have settled into their new classes well and are eager to learn.

At 9:30am on Tuesday February 11th, all students will participate in a whole school Mass for the beginning of the school year. All families are welcome to attend.

A reminder that Term 1 and Term 4 are terms that students are required to wear their school hat. All students must have a hat on to play outside during recess, lunch and sport ("No hat, No play"). If you could please ensure your child's hat is clearly labelled, we would greatly appreciate it.

RELIGIOUS EDUCATION

In Religion, the students in Year 1 and 2 we are exploring the unit "We can pray in different ways".

TAKE HOME READERS

The JLC readers are almost ready for our take home reader program. Please ensure your child is bringing their reader bag each day for their reader and to take home notes.

When the readers are ready, the expectation is that all students change their reader in the morning from 8:30am and read before going out to play.

FOUNDATION NEWS

Congratulations to the foundation students and their families on a smooth start to the year. The students have started to explore their new classroom environment and are beginning to mingle with one another.

MESSAGES

Wednesdays – Rest days are on every Wednesday for the new foundation students until after the long weekend. Your child will be required to attend school on a scheduled date for preliminary assessments. I will send home an email with further information regarding these appointments.

SPORTS UNIFORM – Foundation students are required to wear their sport uniform on Wednesdays and Thursdays.

DRINKS - Please ensure that your child only brings water to drink at school. Fruit juice and cordial etc. Is not permitted.

SUNSCREEN - Please make sure your child has got sunscreen on prior to coming to school, or alternatively, leave a tube in your child's bag and the teacher will supervise your child putting it on their face, neck, arms and legs.

First day of school



First day of school



YEAR 1 NEWS

The Year 1 students have started the year so well and are so keen to learn. They have certainly hit the ground running. Well done. They had a great time working in pairs on Friday in our Resilience, Rights and Respectful Relationships lesson (RR&RR). The students had to work together to balance an eraser on a pencil held between their palms. The concentration and teamwork were amazing.



YEAR 2 NEWS

In Year 2 we have had a wonderful start to the year with amazing learning already happening. Miss Richardson and Miss Martyn are so impressed with the way the Year 2s have settled back into school and started the year. We have enjoyed getting started on using InitialLit, our literacy program with our story focus on 'Willy the wimp' - a very thoughtful and interesting chimpanzee. Ask your child what do they know about the words 'scrawny' and 'bulging'?

Students have been introduced to and given access to Numbots, an online program which encourages students to work on understanding, recall and fluency in mental addition and subtraction, with the goal of moving students from counting to calculating. Year 2s have login cards that were sent home on Wednesday and are welcome to practise from home however it is not expected. If you have not received these please email us or contact the office.



Have a fantastic week,
Carolyn, Jo, Kelly, Nicole, Anna and Sonia.

MIDDLE NEWS

A huge welcome to our Year 3 students into the Middle Learning Community and to our Year 4 students who have returned to the unit this year.

It's been a very exciting time being back with friends and classmates and getting back into routine. We're very proud of our students who bring their water bottles and hats without a second thought...it's just what they do, which is a great habit to have. Learning has begun this week and we are so thankful to have our beautiful cool classrooms after the heat outside. We look forward to formally meeting parents at the forthcoming meetings in Week 5, but please feel free to come and say hello before then.

3AN TIMETABLE					
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:55 - 9:00	Circle Time	Circle Time	Circle Time	Circle Time	Circle Time
9:00 - 9:20	Sound Deck	Sound Deck	Sound Deck	Sound Deck	Sound Deck
9:20 - 9:40	Spelling	Spelling	Spelling	Spelling	Spelling
9:40 - 10:00	Handwriting	Grammar	Handwriting/Typing	Grammar	Library
10:00 - 11:00	Reading	Reading	Italian	Writing	Writing
11:00 - 11:30	LUNCH				
11:30 - 12:30	Maths	Art	Maths	Maths	Maths
12:30 - 1:30	Bluearth	Maths	Sport	Music	Inquiry
1:30 - 2:20	RECESS				
2:20 - 3:15	Assembly (even weeks) RR-RR (odd weeks)	Religion	Reading	Religion	Inquiry
3:15 - 3:20	Prayer	Prayer	Prayer	Prayer	Prayer



Julie Humphreys, April Nannipieri and Sandra Sharp

SENIOR NEWS

Welcome everyone to the SLC (Senior Learning Community). We are looking forward to a great year. This year we have Ruth Lamb in Room 8, Leigh Corcoran in Room 9 and Gab Jackson in Room 10. Adam Davis will be working with Leigh on Fridays. If you venture into the unit you will see that we have up graded our TV's to 65 inch. This will make it easier for all students to access and read informtion. The SLC students have been fantastic, wearing correct uniform each day.

YEAR 6 T-SHIRTS

The Year 6 T-shirts look fantastic. A huge thank you to Hannah Wall for all her work to get these ready for the beginning of the school year. Attached is a great photo of our Year 6's modelling their T-shirts. The shirts can be worn at all times. The boys can wear their shirts with their grey shorts or sports shorts on a Friday and the girls can wear them over their dresses, with their blue shorts or with the sports shorts.



BUDDIES

Our Year 6's have been great with their buddies, sitting and having recess and lunch meals with them. They are making sure they are aware of where they should be and playing with them at recess and lunch if they wish.

MICROSOFT DEVICES - POLICY ADJUSTMENTS

We expect to roll out our new IT devices within the next couple of weeks. We are waiting for adjustments to be made to the policy.



TIMETABLE

The students have all received a timetable and one is attached to this newsletter. The students have: Art on Mondays, Italian and Music on Thursday and Sport/PE and Bluearth (a sport program) on Friday.

SLC 5/6J

TERM 1, 2025

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH
10:00				Italian GROUP B	INQUIRY ?
RECESS					
11:30	MATH	MATH	MATH	MUSIC GROUP B	BLUEARTH
12:30	ART		INQUIRY	MATH	SPORT
LUNCH					
2:30	RE/ Assembly	RE	INQUIRY	ENGLISH/ CHOIR	RRRR

SLC 5/6 L

TERM 1, 2025

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00	MATH	ENGLISH	ENGLISH	ENGLISH	ENGLISH
10:00	ART			MUSIC GROUP A	INQUIRY?
RECESS					
11:30	ENGLISH	MATH	MATH	italian GROUP A	BLUEARTH
12:30	ENGLISH	MATH	INQUIRY	MATH	SPORT
LUNCH					
2:30	RE/ Assembly	RE	INQUIRY	ENGLISH/ CHOIR	RRRR

SLC 5/6 C

TERM 1, 2025

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH
10:00	ENGLISH			Music Group A Italian Group B	INQUIRY?
RECESS					
11:30	ART	MATH	MATH	Italian Group A Music Group B	BLUEARTH
12:30	MATH	MATH	INQUIRY	MATH	SPORT
LUNCH					
2:30	RE/ Assembly	RE	INQUIRY	ENGLISH/ CHOIR	RRRR

Year 5/6 LC



Year 5/6 GJ



Year 5/6 RL



Adolescent Parenting Online Session

For parents and carers of children aged between 10 and 16 years

What the program covers

- Adolescent development and its impacts
- Understanding emotions and helping to regulate
- Challenges facing adolescents and parents/carers
- Communicate and connect with your teen more effectively
- Problem-solving
- Family values
- Building resilience



About the program
This program focuses on adolescent development, emotional regulation, parent-teen communication, and problem-solving, while fostering resilience and family values to help navigate challenges.

Contact Information
If you have any questions, please reach out to the Gateway Health Parenting Team at 0457 279 796 or email parenting@gatewayhealth.org.au.

gatewayhealth.org.au

REGISTER HERE



Upcoming dates
Monday 17th March, Online (Link to be provided), 7pm - 9pm, 2-hour session only.
This is a free program

Dads Tuning In to Kids Emotionally Intelligent Parenting

This is a free program bookings are essential



Dads Tuning in to Kids is a parenting group program for fathers or male carers of children aged 3 to 10 years old. The program fosters father-child connection. It aims to promote the development of emotional competence and prevent behaviour problems in young children by improving fathers' or father-figures' emotional competence and skills.

Upcoming dates
6 week program every Wednesday from February 26 until April 2, 6:30pm until 8:30pm

Location
Gateway Health Wodonga, 155 High Street, Wodonga, 3690




Online
(link provided upon registration)



gatewayhealth.org.au

Raising Resilient Children Online Session


This is a free session bookings are essential




Parenting can be tough, but raising children who can navigate life's ups and downs with resilience is one of the greatest gifts you can give them. Join us for this free two-hour online session where you'll gain practical strategies and insights to help your child develop the emotional tools they need to thrive.

Upcoming dates
Date: Thursday, 20 March 2025
Time: 7pm - 9pm (2-hour session)

Online
(link provided upon registration)



Register here



gatewayhealth.org.au

Mother Goose Interacting with your baby

For parents and carers of babies aged up to two years

Lavington

What the program covers

- Help your child settle
- Help their language development
- Grow and support your relationship with your child
- Connect with your child



The program promotes parent-child relationships through the fun of song, rhyme and story.

About the program
The Parent-Child Mother Goose program provides a group experience for parents and young children under the age of two years.

Contact Information
If you have any questions, please reach out to the Gateway Health Parenting Team at 0457 279 796 or email parenting@gatewayhealth.org.au.

gatewayhealth.org.au

REGISTER HERE



Upcoming dates
Every Monday during NSW school term from 10:30am | 11:30am
Orana Community Centre, 40 Cardo Drive, Springdale Heights
This is a free program

Mother Goose Interacting with your baby

For parents and carers of babies aged up to two years

Wodonga

What the program covers

- Help your child settle
- Help their language development
- Grow and support your relationship with your child
- Connect with your child.



The program promotes parent-child relationships through the fun of song, rhyme and story.

About the program
The Parent-Child Mother Goose program provides a group experience for parents and young children under the age of 2 years.

Contact Information
If you have any questions, please reach out to the Gateway Health Parenting Team at 0457 279 796 or email parenting@gatewayhealth.org.au.

gatewayhealth.org.au

BOOKINGS ARE ESSENTIAL



Upcoming dates
Every Wednesday during school term from 10:30am | 11:30am
Gateway Health, 155 High Street, Wodonga
This is a free program

School Readiness Workshop

This is a free program bookings are essential



Is your child starting primary school next year? Starting school is a significant milestone and understanding what 'school readiness' truly means can help you and your child feel more prepared.

Join us for this free two-hour face-to-face workshop where we'll discuss what it takes to support your child's development and build the skills they need to thrive in their first year of school.

Session Details
Date: Monday, March 31, 2025
Time: 6:30pm - 8:30pm

Location
Orana Community Centre, 40 Cardo Drive, Springdale Heights



Register here



gatewayhealth.org.au

Alpine Valleys Autism Community

FEELING OVERWHELMED IN YOUR CARING ROLE?

As a carer, you give so much of yourself to support your Autistic loved one.

But who's taking care of you?

Join us and special guest, self-compassion researcher Dr. Ru Ying Cai, to learn practical strategies to support your own wellbeing while continuing to be there for those who need you.

Autistic or know someone who is?
We also run monthly Autistic Peer Support Groups for Autistic adults in the Alpine Shire and surrounds, including those who self-identify.

Autism Carers Support Group
Sunday, February 23
1pm to 3pm
Bright Community Centre



bit.ly/feb-carers

Questions? Email us or follow us on Facebook
AlpineValleysAutismCommunity@gmail.com

WHAT IF I AM UNWELL?

If you or your child are experiencing symptoms, please visit your GP or Primary Care Centre for testing and advice on antibiotic treatment.

HOW IS PERTUSSIS DIAGNOSED?

If your doctor thinks you have Pertussis, a swab from the back of your throat or nose can confirm the diagnosis. If you or your child has been in contact with someone who has Pertussis but do not have any symptoms, you do not need to get tested.

REDUCE THE SPREAD

You can help reduce the spread by:

- Staying at home, until 5 days after antibiotics or 21 days from the onset of cough
- avoid contact with high-risk individuals (babies, pregnant woman, elderly etc.)
- Tell your contacts to monitor for signs and symptoms
- Disinfect contaminated surfaces

CAN CHILDREN ATTEND SCHOOL?

Any symptomatic child must isolate and seek medical attention.

Children diagnosed with Pertussis must NOT attend school settings for:

- 21 days after onset of cough, or;
- until they have completed a five day course of appropriate antibiotics.

HOW IS PERTUSSIS TREATED?

Antibiotics are used to treat Pertussis, in the early stages of the infection (the first 3 weeks) and can help prevent the spread to others. After 5 days of antibiotics, people are no longer infectious.

Some babies may require treatment in hospital. Older children and adults usually do not have life threatening illness and rarely need to be hospitalised.



Further information here

Ovens Murray Public Health Unit
1/2 High St, Wodonga VIC 3690
Ph: 02 6048 1000
awh.org.au/omahu

Ovens Murray Public Health Unit

Camps, Sports and Excursions fund eligibility

Below are the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – Eligibility

To be eligible* for the fund, a mature minor of sixteen years of age or over, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one; or
 - on the first day of Term two.
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder; or
 - b) Be a temporary foster parent; and
 - c) Submit an application to the school by the due date.

* A special consideration eligibility category also exists. For more information, see: [Camps, Sports and Excursions Fund \(CSEF\): Eligibility | education.vic.gov.au](#)

Mature minors or parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and seventeen years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and eighteen years inclusive.

CSEF is not payable to students' attending pre-school, kindergarten, home schooling, or TAFE.

Eligibility Date

For concession card holders, CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink (see [Camps, Sports and Excursions Fund \(CSEF\): Policy | education.vic.gov.au](#)).

Payment amounts

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

The CSEF is paid directly the school and will be allocated by the school towards camps, sports and/or excursion costs for your child. Please refer to the policy for the current rates.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: [Camps, Sports and Excursions Fund \(CSEF\): Payment amounts | education.vic.gov.au](#)

Foundation and Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Schools are required to make applications on behalf of parents, so please register your interest at the school.

How to complete the application form

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.
Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.

Camps, Sports and Excursions Fund APPLICATION Form

School Name

School REF ID

Parent/legal guardian details

Surname _____

First name _____

Address _____

Town/suburb _____ State _____ Postcode _____

Contact number _____

Centrelink pensioner concession **OR** Health care card number (CRN)

- - - **OR**

Foster parent* **OR** Veterans affairs pensioner (Gold Card)**

*Foster Parents must provide a copy of the temporary care order letter from the Victorian Department of Families, Fairness and Housing (DFFH).

**Applicants must provide a copy of the Veteran Affairs Gold card.

Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Victorian Department of Education (DE) to use Centrelink Confirmation eServices to perform an enquiry about my Centrelink customer details and concession card status to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Victorian Department of Families, Fairness and Housing (DFFH) to provide the results of any enquiry to DE regarding temporary care orders.

I understand that:

- DFFH or Centrelink will use information I have provided to DE to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DE personal information including my name, address, payment and concession card type and status.
- This consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DFFH and provide it to my child's school so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DE.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to DFFH and/or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You can request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____ Date / /